

## Checklist for Incoming Students

<b>Before the mobility</b>	
✓	Apply for the Erasmus+ programme at your home university.
	Complete the nomination and application process on Mobility Online together with your home university ( <i>deadline</i> : 1 November/ 1 May).
	Submit your learning agreement (online, if possible) and have it signed by both your home university and the University of Bonn.
	Register for your courses by asking the respective teachers for course admission via email.
	Would you like to be matched with a Student Advisor? Write to: <a href="mailto:incomings.anglistik@uni-bonn.de">incomings.anglistik@uni-bonn.de</a>
<b>During your first days in Bonn</b>	
	Have your Certificate of Arrival signed by your Departmental Erasmus coordinator (if requested by your home university).
	Get in touch with your Student Advisor (if requested). If they have not reached out to you yet, please contact: <a href="mailto:incomings.anglistik@uni-bonn.de">incomings.anglistik@uni-bonn.de</a>
	Attend the Department of English, American and Celtic Studies' welcome meeting.
	Fill in your course overview and send it to: <a href="mailto:incomings.anglistik@uni-bonn.de">incomings.anglistik@uni-bonn.de</a>
	Has your course choice changed? Apply changes to your learning agreement (please do so two weeks into the semester at the latest) <b>and</b> inform: <a href="mailto:incomings.anglistik@uni-bonn.de">incomings.anglistik@uni-bonn.de</a>
<b>Before the exam period</b>	
	Attend the Department of English, American and Celtic Studies' mid-term meeting.
	Send the course certificate form to the teachers of those courses you would like to receive an assessment for.
	Forward all of your course certificates to: <a href="mailto:incomings.anglistik@uni-bonn.de">incomings.anglistik@uni-bonn.de</a>
<b>After the mobility</b>	
	Have your Certificate of Departure signed by your Departmental Erasmus Coordinator (if requested by your home university).
	Check your transcript of records: are all indications correct? If not, please contact: <a href="mailto:incomings.anglistik@uni-bonn.de">incomings.anglistik@uni-bonn.de</a>

**Contact:**

Laura Kästner  
Erasmus Coordinator (Incoming Students), Student  
Advisor Programme

Email: [incomings.anglistik@uni-bonn.de](mailto:incomings.anglistik@uni-bonn.de)

Office hour: Mondays, 11 am - 12 pm  
(please register via email beforehand)

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